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Rules and Regulations Committee Minutes
(Approved August 4, 2015)

The Rules and Regulations Committee held a meeting on June 23, 2015 at 9:00 A.M. in Conference Room B, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Linda Darling, Denise O'Donnell, Karen Rollo, Sharon Mills-Wisneski, Gary Alderson

ABSENT: None

GUESTS: None

PRESIDING: Linda Darling

STAFF: Pamela Zickafoose, Executive Director, Delaware Board of Nursing

CALL TO ORDER: Ms. Darling called the meeting to order at 9:17 am.

REVIEW OF MINUTES: Minutes from May 11, 2015 were reviewed. Mr. Alderson commented that many entities use the last four numbers of the social security number for identification purposes. Members provided a review of the discussion from the last meeting and Ms. Darling stated that no one asked for this at the last event she attended. Ms. Rollo made a motion to accept the minutes as written, seconded by Dr. Mills-Wisneski. By unanimous vote the motion carried.

UNFINISHED BUSINESS:

Review/revise Section 2 changes

Members reviewed the changes to Section 2 from the last meeting and all agreed they were accurate. Dr. Zickafoose stated this section was now ready for a hearing before the Board of Nursing. However, the Division requested we try to include all rule changes into one hearing rather than schedule numerous hearings so we will wait until the other sections are completed before scheduling the hearing.

SPP Checklist Comparison and Revisions

Dr. Zickafoose confirmed that committee members received the checklists for review. Ms. Darling requested to table this until Sections 3 & 4 of the rules were completed.

Sections 3 & 4 Rule Changes

Revisions from the last meeting were reviewed and Ms. Darling asked if the term "active" should be "valid" when referring to a license. Dr. Zickafoose explained the term "active" in regards to behind the scenes operations and compact licensure. Members decided to keep the term as written. Members

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reviewed rule 3.2.1 and added a slight revision to add the word “appropriate”. All other changes were accepted.

Members discussed rule 3.2.2 regarding course content and they compared it to Section 2 requirements. Mr. Alderson commented that the content of a refresher should mirror that of entry level practice; however, the refresher should review the concepts taught in the entry level course. He voiced concern over the inconsistency between Sections 2 and 3 of the rules. Dr. Zickafoose clarified that a refresher is not meant to teach everything that an undergraduate program provides. After much discussion, members agreed to revise rule 3.2.2 to include a “review of curriculum content in Section 2.” Members also decided to include the list of specific topics as section 3.2.3. Dr. Zickafoose will make the changes and submit to members for review at the next meeting.

NEW BUSINESS: None

OTHER BUSINESS before the committee (for discussion only): None

PUBLIC COMMENT- None

NEXT MEETING- August 4, 2015 at 9 AM Conference Room B, Cannon Building.

ADJOURNMENT- The meeting was adjourned at 11:17 A.M.

Respectfully submitted,

Handwritten signature of Pamela C. Zickafoose in black ink.

Pamela C. Zickafoose, EdD, MSN, RN, NE-BC, CNE
Executive Director
Delaware Board of Nursing